



Hong Kong Institute of Qualified Environmental Professionals Limited (HKIQEP)  
 香港合資格環保專業人員學會有限公司 (香港環專會)

**Continuing Professional Development (CPD) Record Form**

**\*\*For Membership Renewal 2021\*\***

(CPD records from April 2020 to March 2021)

Name: \_\_\_\_\_

Membership Number: \_\_\_\_\_

Date (yyyy-mm-dd)	Event Name	Organiser	Event Type (A – E)	Duration of event	CPD Units



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### Scope of HKIQEP Continuing Professional Development

Event Type	Example	Weighting
(A) Learning	Attend conferences, seminars, webinars, courses (long and short), site-visits, etc.	1 unit / learning hour (full day = 7 hours)
(B) Certification	Obtain additional professional qualification/certification (re-qualification in currently qualified areas do not count)	5 units/ new certificate
(C) Teaching	Invited speaker at conferences, seminars, webinars, short courses, etc. (Outside of regular employment duties)	3 units/ teaching hour
(D) Sharing	Obtain patent, publish papers, journals, books, etc. (Outside of regular employment duties)	5 units / publication
(E) Service	Hold positions on committees or assessors of professional associations, conference organizer, public services in the community under Environmental Bureau	3 units / association of conference (assessors = 3 units / year)
<ul style="list-style-type: none"> <li>- All events must be environmental-related</li> <li>- Members are encouraged to adopt a “balanced” approach, adopting a combination of CPD activities in 8 areas: Environmental Science, Management &amp; Policy, Air, Water, Noise, Waste, EIA (&amp;HA), Ecology</li> <li>- HKIQEP reserves the right of final decision and interpretation in the case of any dispute</li> </ul>		

*(Last update: 15.07.2020)*