



Hong Kong Institute of Qualified Environmental Professionals Limited (HKIQEP)
香港合資格環保專業人員學會有限公司 (香港環專會)

Continuing Professional Development (CPD) Record Form

(CPD records from April 2021 to December 2021)

Name: _____

Membership Number: _____

Date (yyyy-mm-dd)	Event Name	Organiser	Event Type (A – E)	Duration of event	CPD Units



Hong Kong Institute of Qualified Environmental Professionals Limited (HKIQEP)
 香港合資格環保專業人員學會有限公司 (香港環專會)

Scope of HKIQEP Continuing Professional Development

Event Type	Example	Weighting
(A) Learning	Attend conferences, seminars, webinars, courses (long and short), site-visits, etc.	1 unit / learning hour (full day = 7 hours)
(B) Certification	Obtain additional professional qualification/certification (re-qualification in currently qualified areas do not count)	5 units/ new certificate
(C) Teaching	Invited speaker at conferences, seminars, webinars, short courses, etc. (Outside of regular employment duties)	3 units/ teaching hour
(D) Sharing	Obtain patent, publish papers, journals, books, etc. (Outside of regular employment duties)	5 units / publication
(E) Service	Hold positions on committees or assessors of professional associations, conference organizer, public services in the community under Environmental Bureau	3 units / association of conference (assessors = 3 units / year)
<ul style="list-style-type: none"> - All events must be environmental-related - Members are encouraged to adopt a “balanced” approach, adopting a combination of CPD activities in 8 areas: Environmental Science, Management & Policy, Air, Water, Noise, Waste, EIA (&HA), Ecology - HKIQEP reserves the right of final decision and interpretation in the case of any dispute 		

(Last update: 15.07.2020)