

HONG KONG INSTITUTE OF QUALIFIED ENVIRONMENTAL PROFESSIONALS

(The Institute)

Minutes of the Extraordinary General Meeting

The Extraordinary General Meeting (EGM) of the Hong Kong Institute of Qualified Environmental Professionals was convened and held at Room 201, Pico Tower 64-66 Gloucester Road, Wan Chai on 3 July 2025 (Thursday) at 6:40 PM.

PRESENT:

(i) In Person (List of voting members ONLY)

Chan Chun Kwok	Ip Tsz Ying	Tong Hin Wah
Chan Shuk Yin	Ko Wai Ying Winnie	Tong Ka Ling
Che Wenwei	Kuan Ka Lin	Tsui Bing Cheung
Cheng Wai Wa Wellem	Kwok May Han Grace	U Kam Wa
Cheung Chun Ming Freeman	Kwong Tin Sang	Wan Chun Wah
Cheung Tsz Fai	Lau Kai Hon Alexis	Wong Chi Chung
Chiu Calvin	Law Cheuk Ho Jackel	Wong Chi Hang
Chiu Cho Keung	Lee Alfred Chi Kin	Wong Chor Kuen
Choi Pui Chi	Lee Chee Kwan	Wong Hang Wui
Chu Chung Sing	Leung Chi Fung	Wu King Wa
Chu Ka Cheung	Leung Mei Yee Kenneth	Yan Wai Yee Becky
Chung Yuen Man	Louie Kwok Keung Peter	Yeung Bing Kwan
Fan Ka Ho	Mak Sarah	Yip Yin
Fong Cham Leung	Man Yi Hang	Yu Wing Ki Katie
Gallacher David	Ng Huen	
Hui Yuk Hung	Pang Sik Wing	

46 Voting members and 8 non-voting members attended the EGM in person.

(ii) By Proxy (Valid proxies ONLY)

Chiu Kwok Shing	Ma Sau Ping	Tso Shiu Heng Lawrence
Chiu Kwok Shing	Man King Young	Tsoi Wing Yan
Lam Cheung Fai	Ng Chi Yun Jeanne	Wong Chi Wah Steven
Lam Chi Chi Chris	Ng Chun Yue	Wong Tak Kwong
Lee Chung Tang Peter	Pang Yuen Fai Alson	
Lo Lam	Tse Kim Fung	

Among 23 proxy forms received, 7 proxy forms were received after the deadline (1840, 1st July 2025) and are therefore considered to be invalid.

1. Opening of EGM

- 1.1. Under the Article 5.3 of our Bye-laws, at least one-fifth of voting members or 30 voting members whichever is less present in person or by proxy constitute a quorum at an EGM. Mr. CHEUNG Chun Ming Freeman took the chair and announced that a quorum was present.

2. Consideration of updates to the Constitution and Byelaws, including official translations

- 2.1. Prof. LAU Kai Hon Alexis first proposed the motion to accept the proposed updates on the constitution and the byelaws including official translations, and it was seconded by Mr. KWONG Tin Sang and agreed by a show of hands. Motion Carries

3. Election of the HKIQEP Council Members

- 3.1. Under the Article 3.1.2 & 3.1.3 of our Bye-laws, an individual who is willing to act as a Councillor shall be elected by voting members in a general meeting.
- 3.2. Three nominations to be elected as new council members of HKIQEP were received:
Ms. AU Wing Tsz Michelle
Mr. LEE Chee Kwan and
Dr. YIP Yin Jackie.
- 3.3. Prof. LEUNG Mei Yee Kenneth first proposed the motion to accept the election of council members for HKIQEP, and it was seconded by Dr. LOUIE Kwok Keung Peter and agreed by a show of hands. Motion Carries
- 3.4. The following existing Council Members were re-elected:
Mr. Cheung Chun Ming Freeman
Prof. Lau Kai Hon Alexis
Mr. Yeung Bing Kwan David
Ms. Kwok May Han Grace
Dr. Cheung Tsz Fai Vincent
Mr. Kwong Tin Sang
Mr. Tsui Bing Cheung Wilson and
Dr. Hau Chi Hang Billy
- 3.5. Dr. YIP Yin Jackie first proposed the motion to accept the election of council members for HKIQEP, and it was seconded by Ms. MAK Sarah and agreed by a show of hands. Motion Carries

4. Election of the HKIQEP Office Bearers

- 4.1. Under the Article 3.2.1 of our Bye-laws, office bearers shall be elected by voting members at a general meeting.
- 4.2. The following Council members are elected as Office Bearers:
President: Mr. Cheung Chun Ming Freeman
Vice-President: Dr. Cheung Tsz Fai Vincent
Vice-President: Prof. Lau Kai Hon Alexis
Honorary Secretary: Mr. Yeung Bing Kwan David
Honorary Treasurer: Ms. Kwok May Han Grace
- 4.3. Dr. LOUIE Kwok Keung Peter first proposed the motion to accept the election of council members for HKIQEP, and it was seconded by Ms. IP Tsz Ying and agreed by a show of hands. Motion Carries

5. Other Business

5.1. There was no subject received on or before 18:40 on 1 July 2025.

6. Closure

6.1. There being no other business, the Chairman thanked again to all those present for their time and declared the 2025 EGM ended at 06:50 p.m.

Prepared
by:

Issued
by:

Yeung Bing Kwan David
Honorary Secretary

Cheung Chun Ming Freeman
President

Date on 31 July 2025